

Record of Approval for the Doctoral Thesis Research Proposal Form Completion Instructions

1. Student will download the form prior to meeting and share with the Committee Chair (being a faculty member within Civil and Environmental Engineering, but not the student's advisor).
2. Student will also share Thesis Proposal PDF with the Committee Chair for submission with form.
3. After approval meeting, Committee Chair completes form and submits (together with Thesis Proposal PDF) to APO in one of two ways detailed below:
 - Committee Chair obtains all the signatures of the thesis committee. We recommend using <http://docusign.mit.edu/> to obtain all signatures. Instructional video to be found here: <https://bit.ly/cee-docusign>. The Committee Chair then submits signed form through Jot Form at <https://form.jotform.com/201686539462059>
 - OR
 - Committee Chair writes an email summarizing the meeting noting each committee member's name and whether they were present and in agreement. The Committee Chair then emails the meeting summary to cee-apo@mit.edu with a cc to the entire committee.



Civil and Environmental Engineering

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Student Name: _____ Date: _____
Print Name Signature

Proposed Thesis Title: _____

Comments from the Committee

As a member of the Doctoral Thesis Committee, we have approved the doctoral thesis research for the above-named student.

Committee Chair: _____
Print Name Signature

Thesis Supervisor: _____
Print Name Signature

Committee Member: _____
Print Name Signature

Committee Member: _____
Print Name Signature

Committee Member: _____
Print Name Signature

On behalf of the Graduate Education Committee, I hereby approve the doctoral thesis research described by the candidate, endorsed by the members of the student's Doctoral Thesis Committee and the consenting thesis supervisor.

Professor Colette Heald, Date
Graduate Officer