CEE Travel Support Application Process

- Applicants should send completed applications to cee-funding-requests@mit.edu if applying through the Pierce fund or to ippen-funding-requests@mit.edu if applying through the Ippen fund.
  - Completed applications must include a copy of the abstract of the paper as well as the application document
- Applications must be submitted one month before the travel takes place

Travel Funding Eligibility

- Funding for a given student is limited to $1,000 per year
- Applicant should be presenting a paper or a poster at the conference/meeting
- The applicant’s faculty supervisor is expected to share in the total cost
- Travel must be related to work that is happening in CEE
- Applicants must be an MIT student at the time of the conference/meeting
Application for Ippen Travel Support

______________________________, hereby requests travel support for the following event:

(name of student)

Name of conference/event: __________________________________________

Location: __________________________________________

Travel Dates: __________________ to __________________

Estimated total cost of the trip: $________________________

Amount requested for departmental travel support: $____________

The difference (if any) will be covered by either:

☐ Student (out of pocket)

☐ Faculty ___________________________ Account ___________________________

(Name & Signature) (Account number)

Student has authored/coauthored a paper which has been scheduled for presentation:

Title: __________________________________________

(Please attach abstract of paper)

List of Coauthors: __________________________________________

Endorsement and recommendation by faculty supervisor:

Required signatures:

_________________________ _______________________
Student Date

_________________________ _______________________
Faculty Supervisor Date

Submit form to ippen-funding-requests@mit.edu prior to travel