CEE Travel Support Application Process

- Applicants should send completed applications to cee-funding-requests@mit.edu if applying through the Pierce fund or to ippen-funding-requests@mit.edu if applying through the Ippen fund.
  - Completed applications must include a copy of the abstract of the paper as well as the application document
- Applications must be submitted one month before the travel takes place

Travel Funding Eligibility

- Funding for a given student is limited to $1,000 per year
- Applicant should be presenting a paper or a poster at the conference/meeting
- The applicant’s faculty supervisor is expected to share in the total cost
- Travel must be related to work that is happening in CEE
- Applicants must be an MIT student at the time of the conference/meeting
Application for Pierce Travel Support

(name of student), hereby requests travel support for the following event:

Name of conference/event: ___________________________________________________________

Location: ________________________________________________________________

Travel Dates: _____________________ to _____________________

Estimated total cost of the trip: $____________________________

Amount requested for departmental travel support: $____________________________

The difference (if any) will be covered by either:

☐ Student (out of pocket)

☐ Faculty ___________________________ Account ___________________________

(Name & Signature) (Account number)

Student has authored/coauthored a paper which has been scheduled for presentation:

Title: ____________________________________________________________

(Please attach abstract of paper)

List of Coauthors: _______________________________________________________

Endorsement and recommendation by faculty supervisor:

Required signatures:

_________________________________________  ___________________________

Student                      Date

_________________________________________  ___________________________

Faculty Supervisor            Date

Submit form to cee-funding-requests@mit.edu in advance of travel